

Monthly report

Name: Roshana Keshav Kamble

Name of Post: Social Development Experts

Month: September 2024

Sr. No	Date/day	Work done
1	1/9 /24 Sunday	<ul style="list-style-type: none">• Weekly off
2	2/9/24 Monday	<ul style="list-style-type: none">• Prepared a Monthly report -August 2024 and mailed to Dr.Sangita shete madam.• Updated the google sheets of SDEs.• Drafted a revised letter regarding सामाजिक समावेशान उदित् पूतता of Sukhakarta FPC and mailed to the same.
3	3/9/24 Tuesday	<ul style="list-style-type: none">• Drafted a revised letter regarding सामाजिक समावेशान उदित् पूतता of Vanari FPC and mailed to the same.• Checked MIS screening checked list.
	4/9/24 Wednesday	<ul style="list-style-type: none">• Drafted a revised letter regarding सामाजिक समावेशान उदित् पूतता of Aditi FPC and mailed to the same.• Drafted a MIS letter and mailed to DIU office.
5	5/9/24 Thursday	<ul style="list-style-type: none">• Drafted a revised letter regarding सामाजिक समावेशान उदित् पूतता of kokangabha FPC and mailed to the same.
6	6/9/24 Friday	<ul style="list-style-type: none">• Drafted a revised letter regarding सामाजिक समावेशान उदित् पूतता of Rajratna FPC and mailed to the same.• Checked MIS data.
7	7/9/24 Saturday	<ul style="list-style-type: none">• Weekly off
8	8/9/24 Sunday	<ul style="list-style-type: none">• Weekly off•
9	9/9/24 Monday	<ul style="list-style-type: none">• Drafted a revised letter regarding सामाजिक समावेशान उदित् पूतता of Narisharam Women FPC and mailed to the same.
10	10/9/24 Tuesday	<ul style="list-style-type: none">• Drafted a revised letter regarding सामाजिक समावेशान उदित् पूतता of Unnati FPC and mailed to the same.
11	11/9/2024 Wednesday	<ul style="list-style-type: none">• Drafted a revised letter regarding सामाजिक समावेशान उदित् पूतता of Dhanajyoti FPC and mailed to the same.
12	12/9/24 Thursday	<ul style="list-style-type: none">• Drafted office letter.• Checked MIS data.
13	13/9/24 Friday	<ul style="list-style-type: none">• Drafted office letter and mailed to all DIU Office.• Had a coordinate with Mr.Nikesh Potbhare about Social Inclusion part of Raigad FPCs.
14	14/9/24 Saturday	<ul style="list-style-type: none">• Weekly off•

15	15/9/2024 Sunday	<ul style="list-style-type: none"> Weekly off
16	16/9/24 Monday	<ul style="list-style-type: none"> Drafted office letter and mailed to all DIU.
17	17/9/24 Tuesday	<ul style="list-style-type: none"> Public Holiday
18	18/9/2024 Wednesday	<ul style="list-style-type: none"> Public Holiday
19	19/9/2024 Thursday	<ul style="list-style-type: none"> Prepared participant list for Rameti Training. Updated the list of FPO which is send to Washim PM program.
20	20/9/2024 Friday	<ul style="list-style-type: none"> Drafted a letter. Updated the list of FPO which is send to Washim PM program.
21	21/9/2024 Saturday	<ul style="list-style-type: none"> Weekly off.
22	22/9/2023 Sunday	<ul style="list-style-type: none"> Weekly Off
23	23/9/2024 Monday	<ul style="list-style-type: none"> Drafted a letter of 3rd trench demand and fill the ESHS form and mailed to all DIU.
24	24/9/2024 Tuesday	<ul style="list-style-type: none"> Updated the list of FPO which is send to Washim PM program. Drafted a office letter and mailed to all DIU.
25	25/9/2024 Wednesday	<ul style="list-style-type: none"> Conducted the training on Social Management framework with FPO director at Rameti Khopoli.
26	26/9/2024 Thursday	<ul style="list-style-type: none"> Updated the cashbook (PPA)
27	27/9/2024 Friday	<ul style="list-style-type: none"> Went to the bank a submitted PPA. Had coordination with account team for PPA.
28	28/9/2024 Saturday	<ul style="list-style-type: none"> Weekly Off
29	29/9/2024 Sunday	<ul style="list-style-type: none"> Weekly Off Attended the Agriculture award distribution ceremony 2024 program held at Waid.
30	30/9/2024 Monday	<ul style="list-style-type: none"> Updated the cash book. Worked on monthly report for Sept 2024.


Nodal Officer

Regional Implementation Unit-SMART
Kokan Division, Thane

Roshana

Roshana Kamble
SD E
Thane RIV